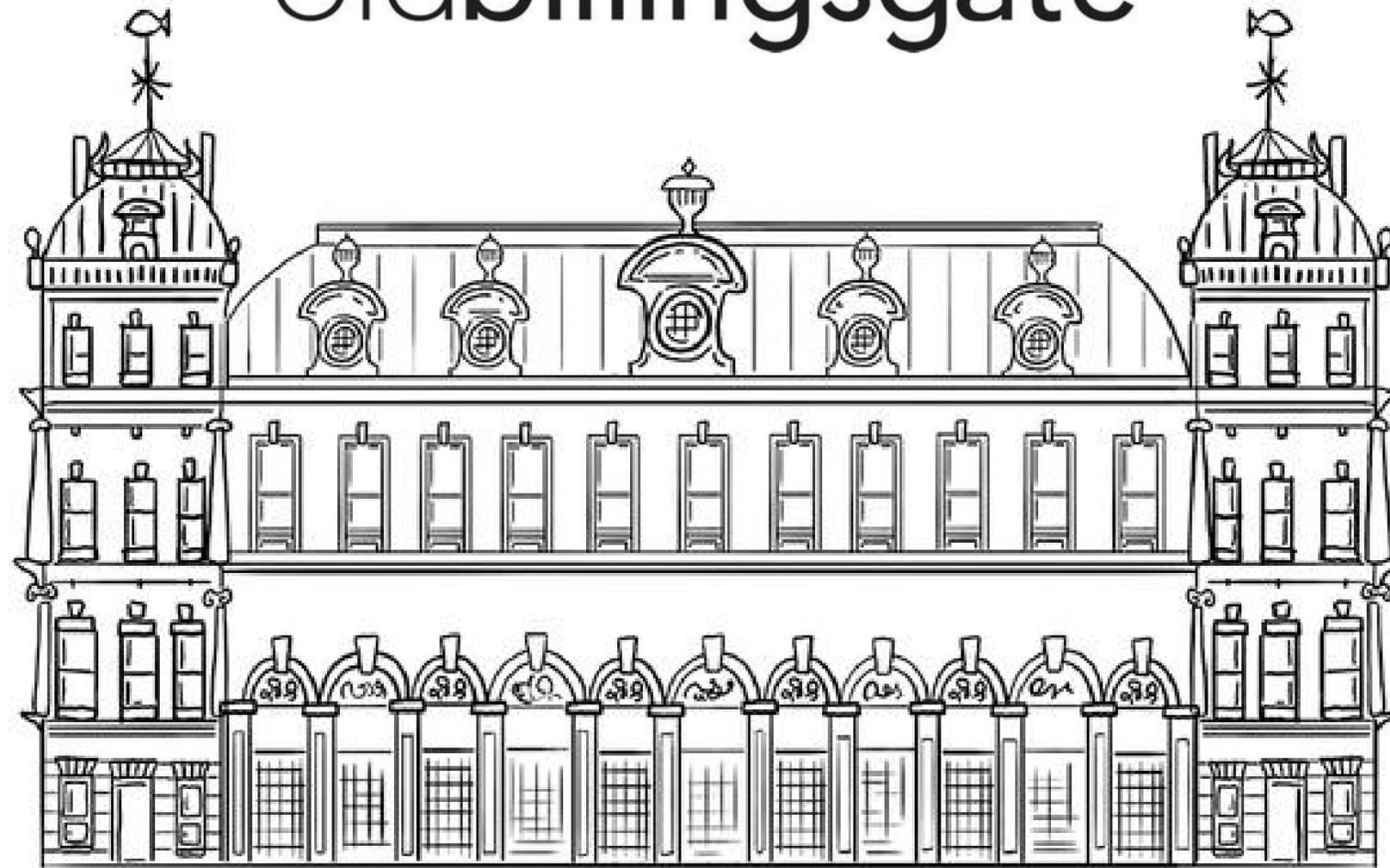


oldbillingsgate



Covid-19 Venue Commitments

# Old Billingsgate: A COVID-secure venue

Ensuring the safe and welcoming re-opening of our venue



# Overview



Located in the heart of London, one of the busiest cities in the world, we understand the importance of ensuring the safety of our building for venue staff and clients alike.

## OUR COMMITMENTS



Enhanced Cleaning and Sanitisation



Hygiene Stations



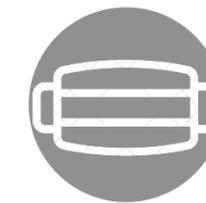
Instructive Signage



COVID-safe Guest Journey



Track and Trace



Staff PPE and COVID H&S Training



Hybrid Events



Safe Suppliers



# Enhanced Cleaning & Sanitisation

## INCREASED REGULAR CLEANING OF ALL SPACES

There will be an increased periodic cleaning regime of all spaces, concentrating specifically on high traffic areas such as toilets and frequently used infrastructure such as door handles, handrails, lift buttons and toilet flushes.

In addition to this we will regularly use a fogging machine and carry out thorough deep cleans of our event spaces.

## AIR MANAGEMENT SYSTEM

All of our spaces have fresh air units, which circulate fresh air throughout the hire areas. These are running constantly, including before and after live events.



# Hygiene Stations



## HAND SANITISING

Freestanding automatic hand sanitising stations will be available, in significant positions in the venue.

## TOILET FACILITIES

All bathroom taps and hand dryers in the venue are automatic and run on per use timing, which limits surface contamination.

There are ample toilet facilities within each space, reducing waiting times and enabling social distancing.

# Instructive Signage



Social distancing, instructive and guidance signage will be in place in all shared areas, toilets and lifts.

Additional branded signage can also be provided by the venue, including bespoke social distancing reminders and directional floor tiles.

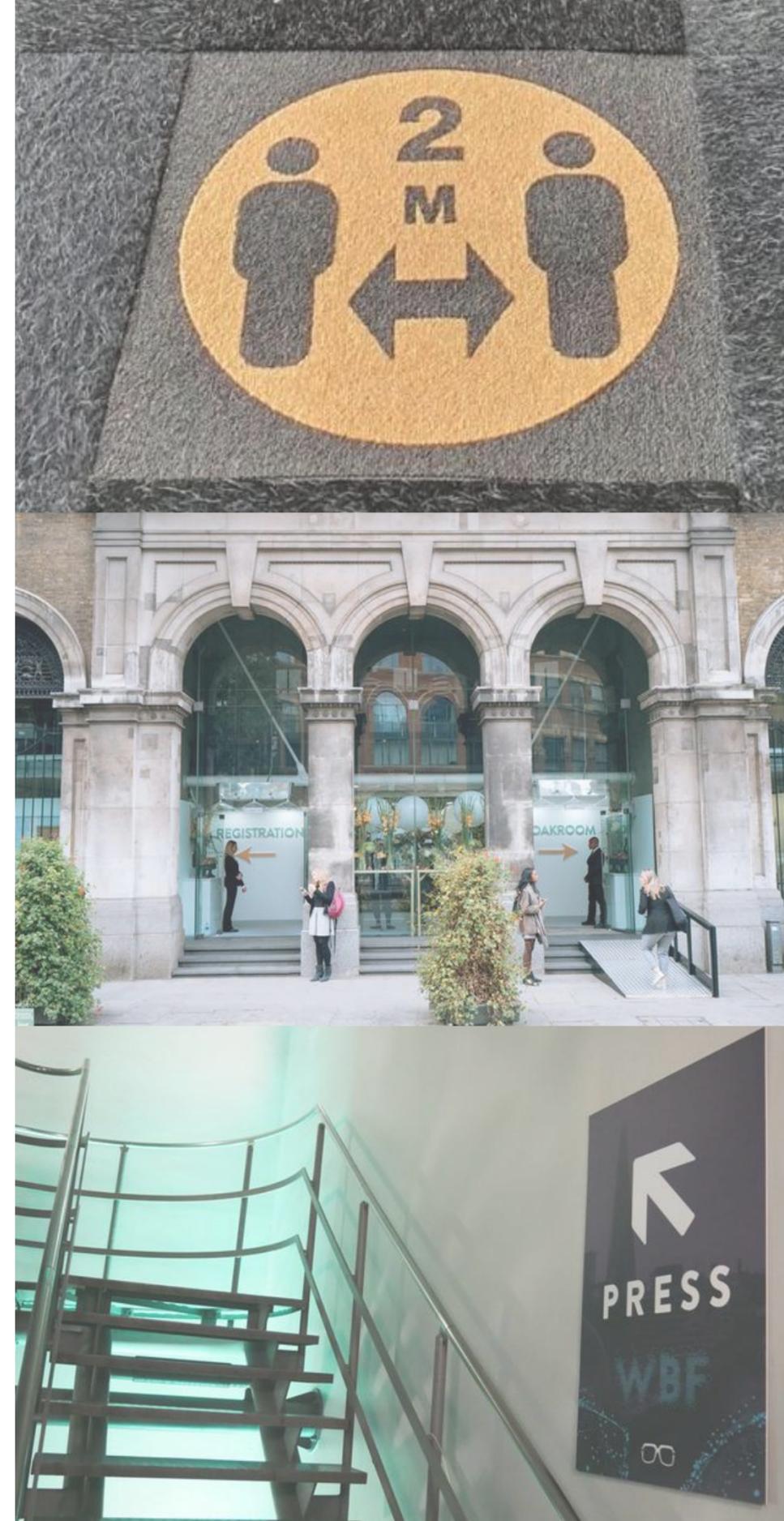
# COVID-safe Guest Journey

Old Billingsgate has multiple entry and exit points making it easy to designate separate entrance and exit doors for events, allowing for the safe flow of guests and avoiding pinch points.

E1 Productions, our in-house AV supplier, can provide customised registration and guest management systems which are designed to ease the flow of guests into the venue and avoid bottlenecks.

Our large private outside terrace area can provide ample space for queuing systems and allow our clients to extend elements of their events to the open-air, including catering stations, seating etc.

With four different staircases accessing all levels within the venue, one is able to create specific 'up' and 'down' designated stairwells so that a one-way system is maintained throughout the event, for ease of social distancing.



A photograph of the Old Billingsgate building, a large, multi-story structure with a prominent arched ground floor and a series of windows above. The building is set against a blue sky with light clouds. The text 'Old Billingsgate Track & Trace' is overlaid on the top left of the image.

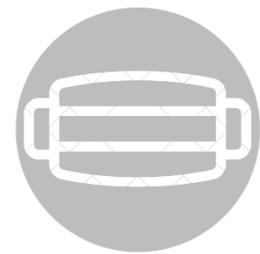
# Old Billingsgate Track & Trace

A vertical black line with three teal circles spaced along it, serving as a decorative separator between the title and the text blocks.

Old Billingsgate will have a track and trace system in place and ensure that all venue staff, including security and cleaners are incorporated within this. This will work alongside our clients own track and trace systems.

All Old Billingsgate staff will be completing self-certified health declaration forms before entering the venue.

# COVID-safe Training & Staff PPE



All Old Billingsgate staff will be informed of the UK Government Best Practise COVID-19 Guidelines, including the requirement for social distancing and hygiene requirements to ensure new policies are followed.

Relevant PPE will be provided, if and when required, for Old Billingsgate staff. Training will be given on the use of this and PPE will be changed regularly.



# Hybrid Events

For more information please contact  
Carl from E1 Productions at  
[carl@e1-productions.com](mailto:carl@e1-productions.com)

Our in-house AV team, E1 Productions, are specialists in creating robust audio-visual solutions for live, hybrid and fully live-streamed events from the venue. Alongside this, Old Billingsgate hosts multiple high bandwidth hard-wired internet connection lines allowing for multiple simultaneous HD video streams into and out of the venue. This will aid in reducing capacities for social distancing, whilst retaining high levels of event engagement.

Old Billingsgate also has an inventory of onsite equipment available for events, limiting the need for external equipment to be brought on site.

# Safe Suppliers

## A SHARED GOAL

All of our accredited suppliers will have the necessary COVID-19 specific documentation in order to work onsite at Old Billingsgate.

All suppliers are aware of the necessity to adhere to every government requirement and have given us reassurance that they will continue to adapt to ensure the health and safety of all the guests that attend Old Billingsgate, as well as their staff.

We will ensure that all of our suppliers have submitted the correct documentation showing their awareness and understanding for COVID-19 Government guidelines before they are permitted to work in the venue.

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PRODUCTION

TELECOMMS

DRAPING

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